



# Technology Advisory Committee (SACTAC) Minutes

November 18, 2021, Zoom 2:30pm-4pm

## Attendees

Adam Morgan, John Steffens, Michael Hoang, John Tran, Tammy Cottrell, Cherylee Kushida, Mark Turner, Mary Steckler, Angel Michael, Mark McCallick, Jennifer Hoeger, Monique Moreno

Absent: Pilar Traslavina, Charles Jang, Luis Pedroza, Jose Lopez-Mercedes, Jodi Coffman

Guests: Jorge Forero, Dane Clacken

## Agenda Items

1. Approval of the agenda [action]
  - a. Michael moved
  - b. Tammy seconded
  - c. Passed unanimously
2. Approval of [minutes from Oct. 28](#) [action]
  - a. Cherylee moved
  - b. Mark T. seconded
  - c. Passed unanimously
3. Public comment
4. Recommendation for Action on Accessibility [action] (15 mins.)
  - a. The district ADA Self-Evaluation from 2018-2019 makes certain recommendations. Mark reviewed a [summary version](#) of it with the committee and noted items around staffing and being proactive.
  - b. Motion: *In recognition of long-standing needs related to accessibility, SACTAC recommends that the district establishes a multi-campus, multi-disciplinary workgroup to review the [ADA Self-Evaluation Plan](#) and [summary report from 2019](#), and create a formal plan to identify, prioritize and address accessibility gaps.*
    - i. Mark T. moved
    - ii. Cherylee seconded
    - iii. Motion passes unanimously
5. Reports [information]
  - a. ASG Student Technology (5 mins.)
    - i. Was not able to meet with the Executive team about Proctorio
  - b. Media Systems (10 mins.)

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- i. A-Building needs updated cables and switches
  - ii. Some of the projects that were purchased 3 years ago don't display correctly because they are not on HDMI cables
  - iii. Systems purchased in 2010 are starting to go out
    - 1. Systems in I-Building are about this age
  - iv. DSA approval has been obtained for upgrades in the F? Building
- c. Student Help Desk (10 mins.)
  - i. Assisted 457 this semester so far
  - ii. Supporting 150 hotspots and 398 laptops so far this semester
  - iii. Will begin supporting Z-Books for Fashion Design students in the Spring
- d. Student Information Support (10 mins.)
  - i. Accessibility issues on the web have been reduced. The Digital Media Specialist has been moved into the Public Information Office and that office will be receiving additional resources to help manage the web and their other work. Discussions are happening at the district about how to ensure that when the new websites launch that they are properly managed. The web redesign project at SAC is running behind schedule and not likely to be able to launch the site in April.
  - ii. Cranium Café will continue to be available into the next academic year.
  - iii. SSO implementation for Self-Service was successful: paving the way for payment processing to be integrated.
- e. Information Technology Services (10 mins.)
  - i. Working to bring the Science Center online. Staff may be in the building as early as next month.
  - ii. Michael Hoang is resigning effective Dec. 3. Contact Jessie Gonzalez if you are interested in being on the hiring committee for Michael's replacement.
- f. Distance Ed. (10 mins.)
  - i. Over 60 SAC courses on CVC.edu are quality reviewed. SAC can now quality review our own courses and no longer has to submit them to the CVC for review.
  - ii. Anecdotally hearing that departments are adding more sections to accommodate the students coming from CVC.edu, but looking to obtain more hard data.
- g. Library (5 mins.)
  - i. No report
- h. A&R (5 mins.)
  - i. No report
- i. Continuing Ed.



- i. Blackbelt Help pilot is being implemented to support students. Support is available 24/7.
- ii. 150 employees have been trained on Self-Service to support non-credit students